

## **Sacred Heart Parish Finance Council Meeting PFC Meeting Minutes – Sept 6, 2018**

PFC attendees - Tom Crowe, Malcolm Ducote, Niki Goodman, Rudy Maranca,  
Jun Mendoza, and Andy Stryk.

Absent – Rev. Danny Ramos & Ginger Martin

**1) Agreed Upon Procedures Audit Report** – This was a special meeting called to receive the Audit Report prepared by the Diocesan’s auditing company, PSK. The results were presented by their representative, Brian Zientek. The results were very favorable, with only two minor problems reported.

a) One problem dealt with the delay of some special collections being forwarded to the Diocese beyond their 60-day deadline.

b) The second problem related to a confusion over state sales tax on gift shop items, with \$243 being reported in the wrong year.

c) For further details, please refer to the full Aug 7, 2018 report.

**2) Next Finance Council meeting** - Thursday, September 20, at 7:00PM -

Finance Council meetings are normally scheduled for the third (3rd) Thursday of each month.

Minutes by Tom Crowe – Approved Oct 18, 2018